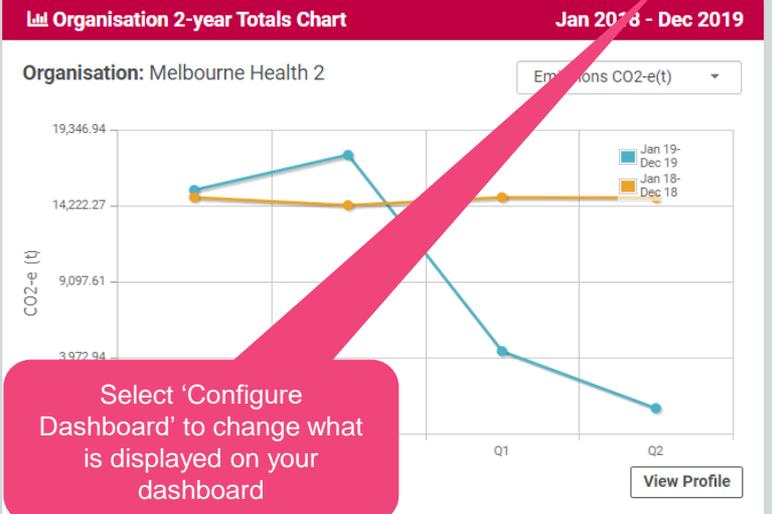


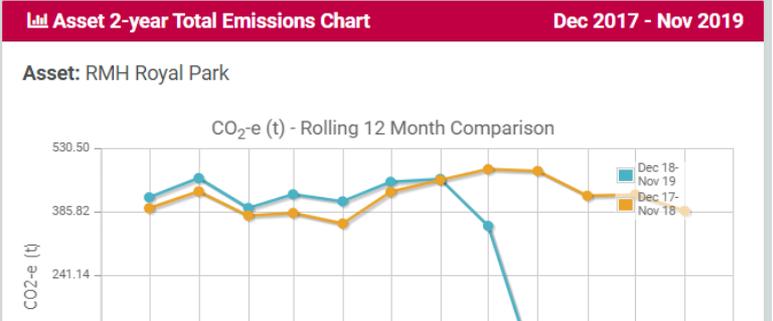
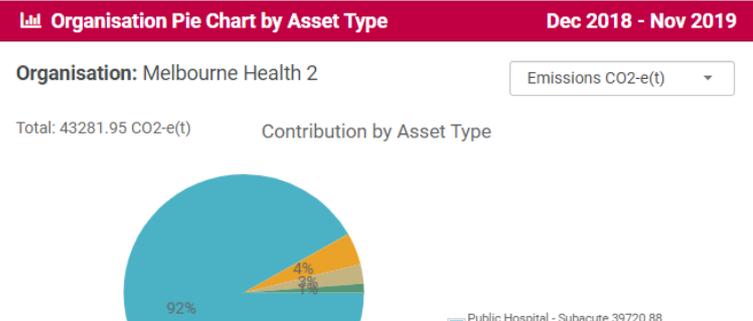
Dashboard Configuration

- Dashboard
- Data Management
- My Tenancy
- Reports
- Admin

The Dashboard is the landing page for Eden Suite. It may display a general message, a tenant-wide standard set of report tiles, or a user-specific set of tiles, depending on how it has been configured.



Select 'Configure Dashboard' to change what is displayed on your dashboard



Add Tile

If there is no user-specific dashboard defined, a set of blank tiles will be displayed.

Configure User Dashboard

Count of Status Data by Days

Data Status:	Pending
Period 1 (Days):	30
Period 2 (Days):	60

[Edit Tile](#) [Delete Tile](#)

For existing tiles you can select to edit or delete the tile

Organisation 2-year Totals Chart

Organisation: Melbourne Health 2

[Edit Tile](#) [Delete Tile](#)

Asset 2-year Total Emissions Chart

Asset: RMH Royal Park

[Edit Tile](#) [Delete Tile](#)

Organisation Totals Table

Organisation: Melbourne Health 2

[Edit Tile](#) [Delete Tile](#)

Each blank tile will have the "Add New Tile" option available. Click "Add New Tile" to configure the tile.

[+ Add New Tile](#)

Add Tile

Reports > Configure User Dashboard

au.org.melbournehealth.admin
au.org.melbournehealth.admin for
au.org.melbournehealth

Search 🔍 User Admin 👤 Help ⓘ Logout ↗

Add to your User-Specific Dashboard

Tile Definition *

- Asset 2-year Total Emissions Chart
- Count of Status Data by Days
- Organisation 2-year Totals Chart
- Organisation Pie Chart by Asset Type
- Organisation Totals Table

The set of Tile Definitions available for selection is displayed once you click "Add New Tile"

Configure User Dashboard

Count of Status Data by Days

Data Status:

Period 1 (Days):

Period 2 (Days): 60

Edit Tile Delete Tile

Organisation 2-year Totals Chart

Organisation: Melbourne Health 2

Edit Tile Delete Tile

Organisation Totals Table

Organisation: Melbourne Health 2

Edit Tile Delete Tile

Asset 2-year Total Emissions Chart

Asset: RMH Royal Park

Edit Tile Delete Tile

+ Add New Tile

Add Tile

Reports > Configure User Dashboard

au.org.melbournehealth.admin for au.org.melbournehealth

Search User Admin Help Logout

Configure User Dashboard

Count of Status Data by Days

Data Status:

Period 1 (Days):

Period 2 (Days):

Organisation 2-year Totals Chart

Organisation: Melbourne Health 2

Edit Tile Delete Tile

Organisation Totals Table

Organisation: Melbourne Health 2

Edit Tile Delete Tile

Asset 2-year Total Emissions Chart

Asset: RMH Royal Park

Edit Tile Delete Tile

+ Add New Tile

Add to your User-Specific Dashboard

Tile Definition *
Asset 2-year Total Emissions Chart

Attributes

Asset *

royal

RMH Royal Park
Asset

RMH Royal Park - Building 16
Asset

RMH Royal Park - Building 18
Asset

RMH Royal Park - Building 21
Asset

After a Tile Definition is chosen, all required inputs are displayed.
Select or enter a value for each parameter and then click "OK".

Add Tile

Configure User Dashboard

Count of Status Data by Days

Data Status:	Pending
Period 1 (Days):	30
Period 2 (Days):	60

[Edit Tile](#) [Delete Tile](#)

Organisation Pie Chart by Asset Type

Organisation: Melbourne Health 2

[Edit Tile](#) [Delete Tile](#)

Organisation 2-year Totals Chart

Organisation: Melbourne Health 2

[Edit Tile](#) [Delete Tile](#)

Asset 2-year Total Emissions Chart

Asset: RMH Royal Park

[Edit Tile](#) [Delete Tile](#)

Asset 2-year Total Emissions Chart

Asset: RMH Royal Park

[Edit Tile](#) [Delete Tile](#)

Asset 2-year Total Emissions Chart

Organisation: Melbourne Health 2

[Edit Tile](#) [Delete Tile](#)

When the tile is successfully saved, the configuration is refreshed to show the new tile details (with the available options "Edit" and "Delete") and tile will be visible on the Dashboard. You can click and drag the tiles around to change their order.

Delete Tile

The screenshot shows the 'Admin / Configure User Dashboard' page in eden SUITE. The 'Tiles' section contains six tiles. The third tile, 'Count of Status Data by Days', has a dropdown menu open with 'Delete' and 'Edit' options. A callout box points to the 'Delete' option with the text: 'Click option "Delete" to remove the tile from the dashboard'.

Dashboard | **Data Management** | **My Portfolios** | **Reports** | **Admin** | eden SUITE

Admin / Configure User Dashboard

Tiles

ⓘ Tiles are positioned in the dashboard from left to right and top to bottom e.g. Tile 1 is top-left, Tile 2 is top-right, etc.

(Tile 1) ↓
Asset 2-year Total Emissions Chart
Asset=Test Asset 1.2 Garage; [OPTIONS]

(Tile 2) ↑ ↓ [OPTIONS]

(Tile 3) ↑ ↓
Count of Status Data by Days
Data Status=Pending; Period 1 (Days)=14; Period 2 (Days)=28; [Delete] [Edit]

(Tile 4) ↑ ↓ [OPTIONS]

(Tile 5) ↑ ↓ [OPTIONS]

(Tile 6) ↑ [OPTIONS]

Delete Tile

The screenshot shows a 'Tiles' management interface with a list of six tiles. Each tile has an 'OPTIONS' button on the right. A modal dialog box is open over the third tile, asking for confirmation to delete it. A pink callout box points to the dialog with instructions on how to handle the 'Cancel' and 'OK' buttons.

Tiles

ⓘ Tiles are positioned in the dashboard from left to right and top to bottom e.g. Tile 1 is top-left, Tile 2 is top-right, etc.

(Tile 1) ↓
Asset 2-year Total Emissions Chart
Asset=Test Asset 1.2 Garage; [OPTIONS]

(Tile 2) ↑ ↓ [OPTIONS]

(Tile 3) ↑ ↓
Count of Status Data by Days
Data Status=Pending; Period 1 (Days)=14; Period 2 (Da [OPTIONS]

(Tile 4) ↑ ↓ [OPTIONS]

(Tile 5) ↑ ↓ [OPTIONS]

(Tile 6) ↑ [OPTIONS]

Are you sure you wish to delete the Count of Status Data by Days Tile?

Cancel OK

You will be prompted to confirm the delete action. Click "Cancel" to leave the tile in the dashboard. Click "OK" to remove the tile from the dashboard.

Delete Tile

Admin / Configure User Dashboard

Tiles

① Tiles are positioned in the dashboard from left to right and top to bottom e.g. Tile 1 is top-left, Tile 2 is top-right, etc.

(Tile 1) ↓	Asset 2-year Total Emissions Chart Asset=Test Asset 1.2 Garage;	OPTIONS
(Tile 2) ↑ ↓		OPTIONS
(Tile 3) ↑ ↓		OPTIONS
(Tile 4) ↑ ↓		OPTIONS
(Tile 5) ↑ ↓		OPTIONS
(Tile 6) ↑		OPTIONS

When the tile is successfully deleted, the configuration is refreshed to show the tile has been removed

Edit Tile

The screenshot shows the 'Admin / Configure User Dashboard' page in eden SUITE. The page has a navigation bar with 'Dashboard', 'Data Management', 'My Portfolios', 'Reports', and 'Admin'. Below the navigation bar is a 'Tiles' section with an information icon and text: 'Tiles are positioned in the dashboard from left to right and top to bottom e.g. Tile 1 is top-left, Tile 2 is top-right, etc.' There are six tiles listed, each with a title and a description. The first tile is 'Asset 2-year Total Emissions Chart' with the description 'Asset=Test Asset 1.2 Garage;'. It has a 'Delete' button and an 'Edit' button. A pink callout box points to the 'Edit' button with the text 'To edit an existing tile, click "Edit"'. The other five tiles are 'Organisation 2-year Totals Chart' and four empty tiles, each with an 'OPTIONS' button.

Admin / Configure User Dashboard

Tiles

i Tiles are positioned in the dashboard from left to right and top to bottom e.g. Tile 1 is top-left, Tile 2 is top-right, etc.

(Tile 1)

Asset 2-year Total Emissions Chart
Asset=Test Asset 1.2 Garage;

Delete

Edit

To edit an existing tile, click "Edit"

(Tile 2)

Organisation 2-year Totals Chart
Organisation=Administration Org;

OPTIONS

(Tile 3)

OPTIONS

(Tile 4)

OPTIONS

(Tile 5)

OPTIONS

(Tile 6)

OPTIONS

Edit Tile

Admin / Configure User Dashboard

Tiles

ⓘ Tiles are positioned in the dashboard from left to right and top to bottom e.g. Tile 1 is top-left, Tile 2 is top-right, etc.

(Tile 1) ↓	Asset 2-year Total Emissions Chart Asset=Test Asset 1.2 Garage;	OPTIONS
(Tile 2) ↑ ↓	Organisation Totals Table Organisation=Administration Org;	OPTIONS
(Tile 3) ↑ ↓		OPTIONS
(Tile 4) ↑ ↓		OPTIONS
(Tile 5) ↑ ↓		OPTIONS
(Tile 6) ↑		OPTIONS

Configure your User-Specific Dashboard

Tile Definition *

Asset *

Cancel OK

The Tile Definition is displayed (but cannot be changed).
The Tile Parameters are displayed and can be changed.
Click "OK" to save the changes or "Cancel" to ignore them.

Edit Tile

Admin / Configure User Dashboard

Tiles

① Tiles are positioned in the dashboard from left to right and top to bottom e.g. Tile 1 is top-left, Tile 2 is top-right, etc.

(Tile 1) ↓

Asset 2-year Total Emissions Chart

Asset=Test Asset 1.3 Garage;

OPTIONS

When the tile is successfully edited,
the configuration is refreshed to show
the updated tile parameters

(Tile 2) ↑ ↓

Organisation Totals Table

Organisation=Administration Org;

OPTIONS

(Tile 3) ↑ ↓

OPTIONS

(Tile 4) ↑ ↓

OPTIONS

(Tile 5) ↑ ↓

OPTIONS

(Tile 6) ↑

OPTIONS

Move Tile

Admin / Configure User Dashboard

Tiles

① Tiles are positioned in the dashboard from left to right and top to bottom e.g. Tile 1 is top-left, Tile 2 is top-right, etc.

(Tile 1) ↓	Asset 2-year Total Emissions Chart Asset=Test Asset 1.3 Garage;	OPTIONS
(Tile 2) ↑ ↓	Organisation Totals Table Organisation=Administration Org;	OPTIONS
(Tile 3) ↑ ↓		OPTIONS
(Tile 4) ↑ ↓		OPTIONS
(Tile 5) ↑ ↓		OPTIONS
(Tile 6) ↑		OPTIONS

A tile can be moved up or down in the order by clicking the up or down arrows