Indicator Groups

Indicator Groups

Indicator Groups: Add New

Indicator Groups: Add New

Indicator Groups: Edit

Admin / Indicator Groups

Add Indicator Group

Name *

Cancel   OK

Indicator Groups

The Metadata Indicator Group

Hover over the 'Options' button to see the Edit, Delete and Indicators options for an Indicator Group

Edit ▼
Delete
Indicators
OPTIONS

The Person Type Indicator Group

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Indicator Groups: Edit

Admin / Indicator Groups

Add Indicator Group

Name *   The Metadata Indicator Group

Cancel   OK

Click 'Edit' and the name of the indicator group is displayed ready to be modified.

Change the Name as required then click 'OK' to save the changes and refresh the list or click 'Cancel' to cancel the edit

Indicator Groups

The Metadata Indicator Group   Edit ▼
                                                      Delete
                                                      Indicators
The Person Type Indicator Group

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Indicator Groups: Edit

Indicator Group names must be unique for the tenant. An error will be displayed when adding or editing an Indicator Group and the specified name is not unique.

Indicator Groups: Delete

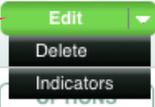# Indicators: Add New

Admin / Indicator Groups

Add Indicator Group

Name *

Cancel   OK

Indicator Groups

The Metadata Indicator Group   OPTIONS

The Person Type Indicator Group

Edit ▼
Delete
Indicators

Click the 'Indicators' option to display the Indicators page with all indicators in the selected indicator group.

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Indicators: Add New

Add Indicator

Indicator Group *	The Person Type Indicator Group
Indicator Type *	[▼]
Name *	[ ]
Activity Data Metric Type *	[▼]

Cancel   OK

The Person Type Indicator Group Indicators

GJ of Electricity / FT	OPTIONS
kL of non-aircraft gasoline / FT	OPTIONS
kWh of Electricity / FT	OPTIONS
Reams 75-100% recycled paper / FT	OPTIONS
Total CO2et / FT	OPTIONS

The complete list of Indicators in the selected Indicator Group is displayed

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Indicators: Add New

Admin / Indicators

Add Indicator

Indicator Group *   The Person Type Indicator Group

Indicator Type *

Metadata
Person Type

Name *

Activity Data Metric Type *

To create a new Indicator,
select an Indicator Type

Cancel   OK

The Person Type Indicator Group Indicators

GJ of Electricity / FT   OPTIONS

kL of non-aircraft gasoline / FT   OPTIONS

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Indicators: Add New

Admin / Indicators

Add Indicator

Indicator Group *	The Person Type Indicator Group
Indicator Type *	Metadata
Name *	
Activity Data Metric Type *	
Metadata Definition *	

> If the Indicator Type = Metadata, a Metadata Definition is required.

Cancel OK

Admin / Indicators

Add Indicator

Indicator Group *	The Person Type Indicator Group
Indicator Type *	Person Type
Name *	
Activity Data Metric Type *	
Person Type *	

> If the Indicator Type = Person Type, a Person Type is required.

Cancel OK

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Indicators: Add New

Admin / Indicators

Add Indicator

Indicator Group *   The Person Type Indicator Group

Indicator Type *   Person Type

Name *   Dollars of Electricity / FT

Activity Data Metric Type *   Dollars of Electricity

Person Type *   Full Time

> To create a new Indicator, enter the required details and click 'OK' (click 'Cancel' to clear and not add the new entry)

Cancel   OK

The Person Type Indicator Group Indicators

GJ of Electricity / FT   OPTIONS

kL of non-aircraft gasoline / FT   OPTIONS

kWh of Electricity / FT   OPTIONS

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Indicators: Add New

Admin / Indicators

Add Indicator

Indicator Group *   The Person Type Indicator Group

Indicator Type *   [▼]

Name *   [   ]

Activity Data Metric Type * [▼]

Cancel   OK

The Person Type Indicator Group Indicators

Dollars of Electricity / FT   OPTIONS

After clicking 'OK', if the new indicator was successfully added it will appear in the refreshed list

GJ of Electricity / FT   OPTIONS

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Indicators: Edit and Delete

Hover over the 'Options' button to see the Edit and Delete options for an Indicator

Indicators: Edit

Admin / Indicators

Add Indicator

Indicator Group *	The Person Type Indicator Group
Indicator Type *	Person Type ▾
Name *	Dollars of Electricity / FT
Activity Data Metric Type *	Dollars of Electricity ▾
Person Type *	Full Time ▾

Click 'Edit' and the details of the indicator are displayed ready to be modified.

Cancel   OK

Change the details as required then click 'OK' to save the changes and refresh the list or click 'Cancel' to cancel the edit.

The Person Type Indicator Group Indicators

Dollars of Electricity / FT	Edit ▾
	Delete
GJ of Electricity / FT	OPTIONS
kL of non-aircraft gasoline / FT	OPTIONS

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Indicators: Delete

Admin / Indicators

Add Indicator

Indicator Group *   The Person Type Indicator Group

Indicator Type *

Name *

Activity Data Metric Type

Click the 'Delete' option and a confirmation message appears.

Are you sure you wish to delete the Dollars of Electricity / FT Indicator? Any activity indicators using this indicator will also be deleted/unlinked.

Click 'OK' to delete the indicator and refresh the list or click 'Cancel' to cancel the deletion

Cancel   OK

The Person Type Indicator Group Indicators

Dollars of Electricity / FT   OPTIONS

G L of Electricity / FT   OPTIONS

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