

# Indicator Groups

The screenshot displays the eden SUITE Admin interface. At the top, there is a navigation bar with tabs for Dashboard, Data Management, My Portfolios, Reports, and Admin. The Admin tab is selected, and a dropdown menu is open, listing various administrative functions. The 'Indicator Groups' option is highlighted at the bottom of this menu. Below the navigation bar, the breadcrumb 'Admin / Indicator Groups' is visible. The main content area is divided into two sections. The top section, titled 'Add Indicator Group', contains a text input field labeled 'Name \*' and two buttons: 'Cancel' and 'OK'. The bottom section, titled 'Indicator Groups', lists two existing groups: 'The Metadata Indicator Group' and 'The Person Type Indicator Group'. A pink callout box on the right side of the screen contains the text: 'Log in to Eden Suite 3.0 and select 'Indicator Groups' from the 'Admin' menu'. The eden SUITE logo is present in the top right corner of the interface.

# Indicator Groups

The screenshot displays the 'Admin / Indicator Groups' page in the eden SUITE application. At the top, there is a navigation bar with tabs for 'Dashboard', 'Data Management', 'My Portfolios', 'Reports', and 'Admin'. The 'Admin' tab is active. Below the navigation bar, the page title 'Admin / Indicator Groups' is shown. The main content area is divided into two sections. The first section, titled 'Add Indicator Group', contains a form with a single text input field labeled 'Name \*'. Below the input field are two buttons: 'Cancel' and 'OK'. The second section, titled 'Indicator Groups', displays a table with two rows. The first row is 'The Metadata Indicator Group' and the second row is 'The Person Type Indicator Group'. Each row has an 'OPTIONS' button to its right. A pink callout box is overlaid on the table, containing the text: 'The complete list of Indicator Groups available in the logged in user's tenant is displayed'. The eden SUITE logo is visible in the top right corner of the interface and in the bottom right corner of the slide.

Indicator Groups	
The Metadata Indicator Group	OPTIONS
The Person Type Indicator Group	OPTIONS

# Indicator Groups: Add New

Dashboard | Data Management | My Portfolios | Reports | Admin

eden SUITE

Admin / Indicator Groups

### Add Indicator Group

Name \*

Cancel OK

To create a new Indicator Group, enter its Name then click 'OK' (click 'Cancel' to clear and not add the new entry)

### Indicator Groups

The Metadata Indicator Group	OPTIONS
The Person Type Indicator Group	OPTIONS

# Indicator Groups: Add New

The screenshot shows the 'Add Indicator Group' form in the eden SUITE Admin interface. The form has a 'Name \*' input field and 'Cancel' and 'OK' buttons. Below the form is a table of existing indicator groups. A callout box points to the first row of the table, stating: 'After clicking 'OK', if the new indicator group was successfully added it will appear in the refreshed list'.

Admin / Indicator Groups

### Add Indicator Group

Name \*

Cancel OK

### Indicator Groups

New Indicator Group	OPTIONS
The Metadata Indicator Group	OPTIONS
The Person Type Indicator Group	OPTIONS

# Indicator Groups: Edit

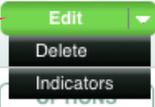
Admin / Indicator Groups

## Add Indicator Group

Name \*

Cancel OK

## Indicator Groups

The Metadata Indicator Group	
The Person Type Indicator Group	

Hover over the 'Options' button to see the Edit, Delete and Indicators options for an Indicator Group

# Indicator Groups: Edit

Admin / Indicator Groups

### Add Indicator Group

**Name \***

Click 'Edit' and the name of the indicator group is displayed ready to be modified.

Change the Name as required then click 'OK' to save the changes and refresh the list or click 'Cancel' to cancel the edit

### Indicator Groups

The Metadata Indicator Group	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
The Person Type Indicator Group	<input type="button" value="Indicators"/>

# Indicator Groups: Edit

Admin / Indicator Groups

## Add Indicator Group

 Indicator Group with name The Person Type Indicator Group already exists

**Name \***

### Indicator Groups

The Metadata Indicator Group	<input type="button" value="OPTIONS"/>
The Person Type Indicator Group	<input type="button" value="OPTIONS"/>

Indicator Group names must be unique for the tenant. An error will be displayed when adding or editing an Indicator Group and the specified name is not unique.

# Indicator Groups: Delete

The screenshot displays the 'Admin / Indicator Groups' page in the eden SUITE interface. The top navigation bar includes 'Dashboard', 'Data Management', 'My Portfolios', 'Reports', and 'Admin'. The main content area is titled 'Add Indicator Group' and features a form with a 'Name \*' field. A pink callout bubble points to this field with the text: 'Click the 'Delete' option and a confirmation message appears'. Below the form are 'Cancel' and 'OK' buttons. A white confirmation dialog box is overlaid on the screen, containing the text: 'Are you sure you wish to delete the New Indicator Group Indicator Group? This will delete the Indicator Group and ALL Indicators configured in it.' Below the dialog are 'Cancel' and 'OK' buttons. A second pink callout bubble points to these buttons with the text: 'Click 'OK' to delete the indicator group and refresh the list or click 'Cancel' to cancel the deletion'. The background shows a table of indicator groups with columns for 'Name', 'Description', and 'Options'. The visible rows are 'New Indicator Group', 'The Metadata Indicator Group', and 'The Person Type Indicator Group', each with an 'OPTIONS' button to its right.

Admin / Indicator Groups

**Add Indicator Group**

Name \*

Cancel OK

Are you sure you wish to delete the New Indicator Group Indicator Group? This will delete the Indicator Group and ALL Indicators configured in it.

Cancel OK

Indicator Groups

Name	Description	Options
New Indicator Group		OPTIONS
The Metadata Indicator Group		OPTIONS
The Person Type Indicator Group		OPTIONS

# Indicators: Add New

Admin / Indicator Groups

### Add Indicator Group

Name \*

Cancel OK

### Indicator Groups

The Metadata Indicator Group	OPTIONS
The Person Type Indicator Group	Edit Delete Indicators

Click the 'Indicators' option to display the Indicators page with all indicators in the selected indicator group.

# Indicators: Add New

Admin / Indicators

## Add Indicator

Indicator Group \*

The Person Type Indicator Group

Indicator Type \*

Name \*

Activity Data Metric Type \*

Cancel OK

## The Person Type Indicator Group Indicators

GJ of Electricity / FT

OPTIONS

kL of non-aircraft gasoline / FT

OPTIONS

kWh of Electricity / FT

OPTIONS

Reams 75-100% recycled paper / FT

OPTIONS

Total CO2et / FT

OPTIONS

The complete list of Indicators in the selected Indicator Group is displayed

# Indicators: Add New

Admin / Indicators

## Add Indicator

**Indicator Group \***

**Indicator Type \***

**Name \***

**Activity Data Metric Type \***

To create a new Indicator, select an Indicator Type

### The Person Type Indicator Group Indicators

GJ of Electricity / FT	<input type="button" value="OPTIONS"/>
kl. of non-aircraft gasoline / ET	<input type="button" value="OPTIONS"/>

# Indicators: Add New

Admin / Indicators

### Add Indicator

**Indicator Group \***

**Indicator Type \***

**Name \***

**Activity Data Metric Type \***

**Metadata Definition \***

If the Indicator Type = Metadata, a Metadata Definition is required.

Admin / Indicators

### Add Indicator

**Indicator Group \***

**Indicator Type \***

**Name \***

**Activity Data Metric Type \***

**Person Type \***

If the Indicator Type = Person Type, a Person Type is required

# Indicators: Add New

Admin / Indicators

## Add Indicator

**Indicator Group \***

**Indicator Type \***

**Name \***

**Activity Data Metric Type \***

**Person Type \***

**Cancel** **OK**

To create a new Indicator, enter the required details and click 'OK' (click 'Cancel' to clear and not add the new entry)

### The Person Type Indicator Group Indicators

GJ of Electricity / FT	<b>OPTIONS</b>
KL of non-aircraft gasoline / FT	<b>OPTIONS</b>
kWh of Electricity / FT	<b>OPTIONS</b>

# Indicators: Add New

Admin / Indicators

### Add Indicator

**Indicator Group \***

**Indicator Type \***

**Name \***

**Activity Data Metric Type \***

### The Person Type Indicator Group Indicators

Dollars of Electricity / FT	<input type="button" value="OPTIONS"/>
GJ of Electricity / FT	<input type="button" value="OPTIONS"/>

After clicking 'OK', if the new indicator was successfully added it will appear in the refreshed list

# Indicators: Edit and Delete

Admin / Indicators

### Add Indicator

**Indicator Group \***

**Indicator Type \***

**Name \***

**Activity Data Metric Type \***

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### The Person Type Indicator Group Indicators

Dollars of Electricity / FT	<input type="button" value="OPTIONS"/>
GJ of Electricity / FT	<input type="button" value="Edit"/> <input type="button" value="Delete"/>

Hover over the 'Options' button to see the Edit and Delete options for an Indicator

# Indicators: Edit

Admin / Indicators

## Add Indicator

Indicator Group \*

The Person Type Indicator Group

Indicator Type \*

Person Type

Name \*

Dollars of Electricity / FT

Activity Data Metric Type \*

Dollars of Electricity

Person Type \*

Full Time

Click 'Edit' and the details of the indicator are displayed ready to be modified.

Cancel

OK

Change the details as required then click 'OK' to save the changes and refresh the list or click 'Cancel' to cancel the edit.

## The Person Type Indicator Group Indicators

Dollars of Electricity / FT

Edit

Delete

GJ of Electricity / FT

OPTIONS

kL of non-aircraft gasoline / FT

OPTIONS

# Indicators: Delete

Admin / Indicators

### Add Indicator

Indicator Group \*

Indicator Type \*

Name \*

Activity Data

Are you sure you wish to delete the Dollars of Electricity / FT Indicator? Any activity indicators using this indicator will also be deleted/unlinked.

### The Person Type Indicator Group Indicators

Dollars of Electricity / FT	<input type="button" value="OPTIONS"/>
G of Electricity / FT	<input type="button" value="OPTIONS"/>

Click the 'Delete' option and a confirmation message appears.

Click 'OK' to delete the indicator and refresh the list or click 'Cancel' to cancel the deletion